

## SV PUBLIC LIBRARY BOARD Meeting Minutes

### Closed Meeting Notice

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public that a meeting of the Spring Valley Public Library Board of Trustees will be held:

**MEETING LOCATION:**

Village of Spring Valley  
Library  
E 121 South 2<sup>nd</sup> Street  
Spring Valley, WI 54767  
715-778-4590

**DATE / TIME:**

Tuesday  
February 9, 2016  
7pm

### MEETING AGENDA

#### Opening

- I. **Open Meeting Notice posted 2/08/16**
- II. **Call to order:** Dianne Thomas called meeting to order at 7pm
- III. **Roll call: Present:** Dianne Thomas, Beth Keehr, Tammy Heller and Rebecca Schmitt. **Absent:** Rich O'Connell and Leah Mooney
- IV. **Approve agenda:** Edited meeting notice date. Dianne moved to approve agenda with corrected meeting date. Beth seconded. Agenda approved.
- V. **Approve minutes from 1/05/16:** Dianne moved to approve the minutes. Tammy seconded. Minutes approved.
- VI. **Public comment:** Dianne inquired if it was possible to check out items other than books such as tool kits, sewing machines, and instruments; Rebecca said that it is possible. Beth suggested that the summer reading program be promoted at the end of the school year and the children be supplied with a punch card to redeem at the Library during the summer and return to the school at the beginning of the new school year for recognition and reward.

#### New Business

- I. **Review and approve 2015 Annual Report:** Dianne moved to approve the 2015 annual report. Beth seconded.
- II. **Review and approve Chapter 4 of Employee Policy Manual:** Dianne moved to table discussion of Chapter 4 until April. Beth seconded. Item tabled until April.
- III. **Friends of the Library Update:** Rebecca informed board that Nancy Cleveland is contacting people to be on Friends of Library board and that Barb Wetzel from Osceola is available to help establish a Friends of Library group. A Friends meeting is scheduled for March 15 at 6:00PM.
- IV. **Director's Report**
  - Financial report (approve disbursements):** Dianne moved to approve disbursements. Tammy seconded.
  - Circulation** (see attached)
  - Upcoming Activities/Updates** (see attached)
- V. **Determine next meeting:** March 1, 7:00PM
- VI. **Adjourn:** Meeting adjourned at 7:56PM

